

Christian County Commission

Notice is hereby given that the Christian County Commission met in regular session at:
The Historic Christian County Courthouse | 100 W. Church Street Room 100 | Ozark, Missouri, 65721

On the 4th day of October 2022, at 9:00 a.m.

Meeting Minutes

Attendees:

Presiding Commissioner, Ralph Phillips	City of Ozark Mayor, Bradley Jackson
Eastern Commissioner, Lynn Morris	Administrative Legal Assistant Dale Tavares
Western Commissioner, Hosea Bilyeu -Absent	Prosecutor, Amy Fite
Commission Executive Assistant Tammy Nuckolls	Highway Dept., Brent Young
HR Benefits Coordinator, Krista Raleigh	Building Reg, Randy Long
Planning & Dev. Administrator, Joan Doss	Purchasing Agent, Kim Hopkins-Will
HR Director, Amber Bryant	County Treasurer, Karen Matthews
Juvenile Office, Terri Conner	County Auditor, Amy Dent
Juvenile Office, Kane Northcutt	Resource Management Director, Todd Wiesehan
Circuit Clerk, Barb Stillings	

A quorum was established at 9:00 am.

Presiding Commissioner Phillips entertained a motion to approve the consent agenda, which includes approval of today's agenda, and approval of financials – emergency purchase RSMo 50.78 80.2 for highway department bridge repairs. We have three bridges that MoDOT inspected. It was relayed to the Highway Department that they needed to be repaired immediately. R&J Warren Construction Co. repaired the three bridges, costing \$13,451.

Eastern Commissioner Morris made the motion to approve the consent agenda to include financials. Presiding Commissioner Phillips seconded the motion.

Aye: Presiding Commissioner Phillips and Eastern Commissioner Morris.

Motion passed

The Commissioners met with presenter Amy Dent and Barb Stillings regarding the Budget Hearing for Final Approval of Budget Amendment for the Law Library. We presented this two weeks ago, and it has been laid on the table in the Commission office per statute. Amy has not received any public comments. We are ready to approve and sign it.

Presiding Commissioner Phillips entertained the motion to approve, Eastern Commissioner Morris made the motion, and Presiding Commissioner Phillips seconded the motion.

Aye: Eastern Commissioner Morris and Presiding Commissioner Phillips

Motion passed.

The commissioners met with Amy Dent regarding the Budget Hearing for Final Approval of the Budget Amendment Request Form for Grant Funding. We presented this two weeks ago, and it has been laid on the table in the Commission office per statute. No public concerns about this, and we are ready for approval.

Presiding Commissioner Phillips entertained the motion to approve the budget as presented, Eastern Commissioner Morris made the motion, and Presiding Commissioner Phillips seconded the motion.

Aye: Eastern Commissioner Morris and Presiding Commissioner Phillips
Motion passed

The Commissioners met with presenter Amy Dent regarding the Local Assistance and Tribal Consistency Fund. This is additional federal money for counties that have federal land. The total we will receive will be \$168,364.72, and it will be in two buckets. The only restriction is that we cannot hire a lobbyist with it.

Presiding Commissioner Phillips entertained the motion that we apply and request this amount stated by Amy Dent. Eastern Commissioner Morris made the motion to accept this program, Presiding Commissioner Phillips seconded the motion.

Aye: Eastern Commissioner Morris and Presiding Commissioner Phillips
Motion passed

The Commissioners met with presenter Amber Bryant regarding the 3Q HR Quarterly Update. We had a big quarter. These are the most current, active employees that Amber has ever reported. We have a better turnover for this quarter, only eleven separations. We have been working with Croley to secure the best deal for our insurance needs in 2023. The GoTo phone transfer will be complete in October. Amber will have to look at what they are paying out in overtime. Right now, Amber only has one month of overtime to report. We need to wait till we get a couple more months to be more accurate. We had five payouts for the employee referral plan this month. Krista/Miranda worked hard to get CDL training offered to employees. We are still tracking Covid; we only had seven employees in 3Q. Random drug testing was completed. For recruitment, we had 234 applications that were reviewed, and we filled twenty-one positions. We currently have eighteen positions open. Kim has issued bids, made new contracts, made Quill paperless, and is now working with Amazon to do the same. Kim has done a phenomenal job. Jon rolled out the DUO Multi-Factor program, rebuilt computers for CCSO after the flood, and the EMA badge system fixed and is now working on GoTo.

Presiding Commissioner Phillips, let the record reflect that we have received the monthly quarterly report from our HR Director Amber Bryant.

The Commissioners met with presenter Amber Bryant regarding the Employee of the Quarter. Congratulations, Dale Travers; we are blessed to have you. Dale is a mentor to the new employees. She has the best attitude, is positive, and brings professional experience to our county. It is hard to summarize what Dale does outside her area of responsibility with mentoring and professionalism.

The Commissioners met with presenter Todd Wiesehan regarding the Amendments to Building Inspections Fee Structure. The last time our Building Inspections Department reviewed its fee structure and suggested changes to the County Commission was in 2018. There have been significant cost increases with the work we do. The primary difference within this is to are residential square footage fee. The recommendation would be to maintain the current base of .35 cents per sq. ft. and remove the cutoff ceiling currently set at 3500 sq. ft. The other changes are minor, with an increase to review fees. The accessory building fee would increase from \$25 to \$40. Change the per-square-foot inspection fee for residential remodels, decks, and additions from 8 cents to 10 cents per square foot. Change the Manufactured Home installation inspection fee from \$75 to \$100. Swimming pools are currently \$40 for above-grade and \$100 for below-grade pools. We would like to change the \$40 to \$60 and the \$100 to \$120. This will go into effect on October 17th, 2022.

Presiding Commissioner Phillips entertained the motion to approve, Eastern Commissioner Morris made the motion to improve increases and fees, and Presiding Commissioner Phillips seconded the motion.

Aye: Eastern Commissioner Morris and Presiding Commissioner Phillips
Motion passed

At 9:34 am, we went into recess.

10:00 am out of recess

The Commissioners met with presenter Joan Doss Planning & Zoning, regarding the Hearing for rezoning applications #2022 – 0219. The applicant is Fresh Solutions LLC. The parcel to be rezoned is along State Hwy V, Highlandville (Parcel #20-0.1-12-0-0-10.002). Currently, the property is vacant. The application notes that the site would be used for storage units and fenced-in outdoor storage. There are no current utilities on the site. There are no floodplains or known sinkhole areas on the property. There was no public opposition to this request.

Presiding Commissioner Phillips entertained the motion to approve, Eastern Commissioner Morris made the motion to pass this planning and zoning request, and Presiding Commissioner Phillips seconded the motion.

Aye: Eastern Commissioner Morris and Presiding Commissioner Phillips
Motion passed

The meeting adjourned at 10:04 am.

ABSENT

Western Commissioner
Hosea Bilyeu



Presiding Commissioner
Ralph Phillips



Eastern Commissioner
Lynn Morris